

MINUTES
Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, April 11, 2024 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Graves-Strieter, Superintendent, and Mr. Chad Hill, Treasurer.

I. Call to Order/Roll Call for Organizational Meeting – President Erik Eppers presiding

II. Adoption of Agenda

2024-33

Moved by Mrs. Young, seconded by Mrs. Lowstetter that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

III. Approve Minutes of the March 14, 2024, Regular Board Meeting and March 20, 2024 Special Board Meeting

2024-34

Moved by Mrs. Phipps, seconded by Mrs. Betz that the Minutes of March 14, 2024, Regular Board Meeting and March 20, 2024 Special Board Meeting be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

IV. Executive Session

A motion to enter into executive session for the purpose listed below.

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<u> X </u>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
	<u> </u> Appointment of employee(s) (reemployment)
	<u> X </u> Promotion or compensation
	<u> </u> Dismissal, discipline, or demotion of employee(s) or students (s)
	<u> </u> Investigation of charges or complaints of employee(s) or students (s)
	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2024-35

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Board go into Executive Session at 9:32 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

Following a discussion of personnel matters the Board returned to Regular Session at 10:55 AM.

V. Open Communications

- A. Policy Liaison Update
- B. Business Advisory Representative Update - Mrs. Phipps shared a packet of information presented at the April 3 BAC meeting. "It went well"
- C. Legislative Liaison Update –
- D. Student Achievement Liaison Update
- E. Mrs. Lowstetter enjoyed on the Bellbrook Program site visit on March 20

VI. Public Participation – N/A

VII. Superintendent's Report

A. Superintendent Update

- a. Interviewing for 2024-2025 positions continue
- b. Exterior work continues. There are bi-weekly meetings to review updates and schedule.
- c. ESSER Extended Learning Grant will be used to update the Commons Area presentation technology for Professional Development presentations.
- d. There is only food service operations to finalize before committing to a location change for grades 10-12 GCLC for the 2024-2025 school year.
- e. Website redesign should go live the week of April 8, 2024

B. Mental Health Services Presentation – Video of the AFA application for funding from Anya Senetra, Director, was shown.

C. Strategic Plan Update – 3 quotes were distributed in the packet. There will be a discussion at a future meeting to determine next steps.

VIII. Financial Consent Agenda

1. To Approve the treasurer's report for the month ending March 31, 2024

Bills Paid March 2024

General Fund "001"	1,370,997.12
Local Grants "019's"	129,408.80
Enterprise Funds "020"	71.20
Agency Funds "027"	0.00
Student Activity "200"	0.00
State Grants "400's"	23,475.33
Federal Grants "500's"	83,974.55
Total	1,607,927.00

Approve Treasurer Report

2024-36

Moved by Mrs. Betz, seconded by Mrs. Phipps that the Financial Consent Items 1 be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

IX. Personnel Consent Agenda

The Superintendent recommended the following Personnel Recommendations for approval.

1. Retirements

2. Resignations

- a. Jenna Cain, Physical Therapist, resigning end of 2023-2024 contract
- b. Victoria Tatum, Speech and Language Pathologist, resigning end of 2023-2024 contract
- c. Jennifer Teleha, IECMH Consultant, resigning end of 2023-2024 contract

3. Administrator

4. Certified Staff

Additional Hours 2023-2024 school year

- a. Bernice Davis, Speech and Language Pathologist, up to 15 hours @ \$54.07 per hour by timesheet, for Kindergarten screening
- b. Karen Reichley, Speech and Language Pathologist, up to 15 hours @ \$66.45 per hour by timesheet, for Kindergarten screening

5. Professional Non-Teaching

- a. Melynda Nickles, IECMH, contract approved in September, amend funding to be 37 days SMH and 146 days through grant funding
- b. Michelline Turnbow, IECMH Consultant, 1 year contract, 51 days, Step 3 Masters, Professional Staff Non-Teaching Salary Schedule, @ \$13,840.38 for the 2023-2024 school year, effective April 9, 2024 pending the issuance of Ohio State Board of Education License, payable through grant funding
- c. Magen Wright, IECMH Consultant, 1 year contract, 35 days, Step 2 Masters, Professional Staff Non-Teaching Salary Schedule, @ \$9,229.50 for the 2023-2024 school year, effective April 9, 2024 pending the issuance of Ohio State Board of Education License, payable through grant funding

Additional Hours for the 2023-2024 school year

- a. Melanie Estes, IECMH, up to 75 hours @\$38.77 per hour, payable by timesheet through grant funding for Summer service delivery
- b. Lindsay Green, IECMH, up to 75 hours @ \$49.50 per hour, payable by timesheet through grant funding for Summer service delivery
- c. Kayla Hairston, IECMH, up to 75 hours @ \$38.23 per hour, payable by timesheet through grant funding for Summer service delivery
- d. Jodi Kulka, IECMH, up to 75 hours @ \$51.61 per hour, payable by timesheet through grant funding for Summer service delivery
- e. Lillian McCree, IECMH, up to 56 hours @ \$58.64 per hour, payable by timesheet through grant funding for Summer service delivery

- f. Melynda Nickels, IECMH, up to 150 hours @ \$41.51 per hour, payable by timesheet through grant funding for Summer service delivery
- g. Grace Schoessow, IECMH, up to 80 hours @ \$57.36 per hour, payable by timesheet through grant funding for Summer service delivery
- h. Kelly Schumann, IECMH, up to 75 hours @ \$48.47 per hour, payable by timesheet through grant funding for Summer service delivery
- i. Elizabeth Smith, IECMH, up to 80 hours @ \$47.96 per hour, payable by timesheet through grant funding for Summer service delivery

2023-2024 Stipends

- a. Jodi Kulka, IECMH, \$15,000 Stipend for Child Care Resource & Referral Expansion project, payable in one payment in June through grant funding
- b. Grace Schoessow, IECMH, \$3,000 Stipend for Subject Matter Expert and CCR&R Expansion project director, payable in one payment in June through grant funding

Additional Hours for the 2024-2025 school year

- a. Kristin Brown, Job development Coordinator, 5 additional days or 37.5 hours @ 2024-2025 hourly rate, payable by timesheet
- b. Jessica Chamblin, Vision Impairment Specialist, up to 7 hours @ 2024-2025 hourly rate, payable by timesheet for summer training

Supplemental

6. Classified Staff

- a. Steve Harris as courier to run courier services @ \$15.70 per hour plus mileage for 2024-25 school year, payable by timesheet
- b. Darrell Doyle as sub courier to run courier services @ \$15.70 per hour plus mileage for 2024-25 school year, payable by timesheet

Additional Hours for the 2023-2024 school year

7. Substitute Staff

2024-37

Moved by Mrs. Betz, seconded by Mrs. Young that the Personnel Consent Items 1-7. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

X. Resolutions

XI. Fairborn Digital Academy - per Fairborn Digital Academy Board Approval

1. Resignations

2. New Contracts

- a. Approve Contracted pay through GCESC Eric Wright as Full Time Accountability Coach for \$42,000.00 for 185 days prorated to \$10,897.30 for 48 days effective April 2, 2024 for the 2023-2024 school year

3. Supplemental

2024-38

Moved by Mrs. Lowstetter, seconded by Mrs. Young that the Fairborn Digital Academy Items 1-3. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XII. Business Consent Agenda

1. Approve FY24 District Service Contracts

Xenia Instructional Support Services

2. Out of County or Private School Contracts

Approve Huber Heights Schools Learning Center Placement for current 2023-2024 year

3. FY25 Contracts

- a. Bellbrook- Sugarcreek Local Schools \$2,900,000.00
- b. Cedar Cliff \$700,000.00
- c. Fairborn City Schools \$3,300,000.00
- d. Greeneview \$1,300,000.00
- e. Xenia City Schools \$1,000,000.00
- f. Yellow Springs Schools \$600,000.00

4. Approve 2024-2025 Preschool Calendars

5. Approve 2024-2025 Bellbrook, Friends and Greeneview Preschool Handbooks

6. Approve MHRB MOU for \$137,802.00 for 10/01/2023 - 09/03/2024 for SOS 3.2

7. Approve Ohio Valley AV contract for \$92,500.50 not including additional options of \$21,378.00 & \$7,195.00

8. Approve Tackett Environmental Services contract for \$2,975.00 for April 2024 - April 2027

9. Approve Group Enrollment for Workers Comp

CY 2025 Enrollment with SOEPC, Hunter Consulting as TPA

Estimated 2025 BWC Premium (outside of pool) \$35,654.78 (2024 \$35,884.80)

Estimated 2025 BWC Premium (inside of pool) \$30,376.97 (2024 \$28,196.69)
Estimated Savings \$5,277.81 (2024 \$7,688.11)
Calculated Service Fee \$1,427.00 (2024 \$1,395.00)

2024-39

Moved by Mrs. Phipps, seconded by Mrs. Lowstetter that the Business Consent Items 1-9. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XIII. Mental Health Business Consent Agenda

XIV. Board Business Consent

1. Board Policies – Second Reading and Approval of the following policies
 - a. 1544 Retire/Rehire for Administrative Staff
 - b. 3144 Retire/Rehire for Professional Staff
 - c. 4144 Retire/Rehire for Classified Staff

2024-40

Moved by Mrs. Betz, seconded by Mrs. Lowstetter that the Board Business Consent Items 1. be approved.

During discussion of Policy 1544, Mr. Eppers moved to remove "Please Note" (exception to Superintendent and Treasurer for longer than a 1-year contract) from Policy 1544. This motion was seconded by Mrs. Young.
The vote was taken to remove "Please Note" from Policy 1544.

Vote: Mrs. Betz, aye; Mr. Eppers, aye; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

2. Review Goals:
 - i. Personnel
 - ii. Facilities
 - iii. Fiscal Management
 - iv. Programs & Services
 - v. Marketing & Promotion
 - vi. Collaborative Relationships & Partnerships
 - vii. Legislative & Educational Impact Issues

Mr. Eppers, President, will send to Board members a survey regarding the current goals progress, revisions and additions for July 2024 meeting discussion.

XV. Additions to the Agenda

1. Approve step increase in salary schedule for staff that worked 120 days or more 2023-2024 school year.
2. Approve a 1% increase on the base salary for 2024-2025 salary schedules.
3. Approve an 80% coverage of premium for Health Insurance by the Greene County Educational Service Center for qualifying staff beginning August 1, 2024.
4. Approve an 80% coverage of premium for Dental insurance by the Greene County Educational Service Center for qualifying staff beginning August 1, 2024.
5. Approve an 100% coverage of premium for Dental insurance by the Greene County Educational Service Center for qualifying staff beginning August 1, 2024.

2024-41

Moved by Mrs. Lowstetter, seconded by Mrs. Phipps that the Additions to the Agenda 1-5. be approved.

Vote: Mrs. Betz, aye; Mr. Eppers, abstain; Mrs. Lowstetter, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.


XVI. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:10 PM.

Attest



Erik Eppers, President



Chad Hill, Treasurer

Upcoming Events

1. GCESC Governing Board Meeting – May 9, 2024, 9:30 AM
2. Excellence in Education – May 7, 2024 at 6:30 PM
3. Retirement and Awards Recognition – May 14, 2024 from 4:00 – 6:00 pm
4. Reminder – Ethics Disclosure Filing Due May 15, 2024